



Longridge Town Council

Full Council – Draft Minutes

Date:	11 September 2024		
Place:	Station Buildings, Berry Lane, Longridge.		
Present:	Councillors: Rainford (Chair), P. Smith, R. Walker, N. Stubbs, Spencer and D. Jackson.		
In attendance:	Town Clerk and numerous members of the public.		
Meeting started:	19:00	Meeting closed:	20:43

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1. WELCOME BY THE CHAIR.

The Chair welcomed everyone to the meeting.

2. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs. Beacham, Jameson, Rogerson and LCC Cllr. Swarbrick

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION

Cllrs. Walker and Spencer noted interest in Agenda Item 7 - Grant for the Longridge Men's Shed.

4. APPROVE THE MINUTES OF THE COUNCIL MEETINGS HELD ON 14 AUGUST 2024.

The minutes were agreed as a correct record and signed by the Chair.

5. PUBLIC PARTICIPATION.

The Chair welcomed numerous members of the public who requested to speak on planning application 3/2024/0656 Pump Track.

The public's main concerns related to; parking which could increase and if it did, would exacerbate an existing problem, cycling on the footpaths, which is currently not allowed and may well be ignored with cyclists being attracted to the facility, the existing benches and trees needing to be preserved and the existing drainage needing to be improved, as the area is prone to flooding.

6. FINANCE REPORT

The Clerk submitted a report seeking approval for the accounts to date and the Schedule of Payments.

RESOLVED THAT COUNCIL:

- Approve the accounts to date.
- Approve the Schedule of Payments as set out in the Report and the Table below.

Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Ref.
1		SY Maintenance	Forest Bark for small plot of land fronting the Conference Room.	55.00	9.17	45.83	Now	
2	59759	TPCS	Telephony services. August 2024	45.37	7.56	37.81	Paid	
Totals:				100.37	16.73	83.64		

7. GRANT APPLICATIONS.

The Clerk submitted a report asking members to consider two grant applications one from the Longridge Station Café Artists and one from the Longridge Men's Shed.

Members were reminded that each year the Town Council makes funds available to local voluntary and community groups to support activities and projects of direct benefit to the community of Longridge.

Please note: Cllr. Walker left the meeting when the grant for the Longridge Men's Shed was being discussed.

RESOLVED THAT COUNCIL:

- Approve a grant of £1,000 to the Longridge Men's Shed (note that the application requested £546.83).
- Approve a grant of £150 to Longridge Station Artists and agree to waive a booking room charge of £60.

8. RISK POLICY AND REGISTER.

The Clerk submitted a report seeking approval of a draft Risk Policy and Register attached as Appendix 1 to the Report.

The Report noted that risk assessment is a systematic examination of activities, personnel, assets, liabilities, and external influences of and to the Town Council, and that it enables the Town Council identify all potential inherent risks.

RESOLVED THAT COUNCIL:

Adopt the Risk Policy and Register attached as Appendix 1 to the Report.

9. STATION BUILDING SIGN.

The Clerk submitted a report asking members to approve the final layout, wording and design of a sign to replace one that had been damaged in late January 2024. The Clerk reminded members that the Café's owner had made representation to replace the sign with one similar to the previous damaged sign.

RESOLVED THAT COUNCIL:

Approve the layout, wording and design as shown in the image below.



10. UPDATE ON ACTIONS FROM PREVIOUS MEETINGS.

The Clerk submitted a report updating members on actions from recent meetings. The report showed that the majority of actions had been completed.

RESOLVED THAT COUNCIL:

Note the report.

11. PLANNING MATTERS.

The Clerk submitted a report requesting members to consider planning matters since the last meeting. Considerations were made on several applications see below.

Note. *The following types of applications are not for consultation and are therefore excluded from the lists below: Agricultural Determinations, Discharge of Conditions, Certificates of Lawfulness, Observations to another authority and Screening Options.*

Application:	3/2024/0656
Considerations:	The Council is in general supportive of the application, but considers the following matters should be taken into consideration before the application is approved: 1. Parking is already an issue and the new facility could increase the problem and should be addressed. 2. Cycling is currently not allowed on the footpaths; this may well be ignored with a cycling facility on site and should be addressed. 3. The existing area comprising benches and trees needs to be preserved. 4. The area is prone to flooding and this needs to be addressed.
Application	3/2024/0664
Considerations:	1. The sign is already in place, if not approved it should be taken down. 2. If approved the new sign should be put in place in a timely manner.

RESOLVED THAT COUNCIL:

- a. Note the report.
- b. Request the Clerk to inform RVBC of the Council's considerations.

12. COUNCILLOR REPORTS

No reports were submitted.

13. CONSIDERATIONS OF MATTERS NOT ON THE AGENDA.

RESOLVED THAT COUNCIL:

- a. Agree to send a donation of £100 to a suitable relevant organisation.
Post meeting note: a donation will be made to the NW Ambulance Service.
- b. Agree for the Clerk to draft a letter of thanks to Yvette Brown the Community Liaison Paramedic who is providing the emergency first aid training and has donated a cabinet for the defibrillator currently situated outside the Heritage Office.

14. DATES OF FULL COUNCIL MEETINGS.

Members agreed the following meeting dates:

- 26 October
- 10 November

SIGNED BY CHAIR FOR THE MEETING:

DATE:

A signed copy is on file.